IT'S ALWRITE! · STUDY GUIDE · TEXT TYPE 5 OF 18

Diaries and Private Journals

IN A SENTENCE A diary is the only text in this book written for a reader who already knows everything about you: yourself.

LAYOUT TEMPLATE

Diaries and Private Journals

Use this skeleton to plan your diary entry. The numbers follow the order of the entry.

1 *+ time or place if useful* **[day, date]**

2 **Dear Diary,** *optional*

3 **Opening**

mood of the day · the big event

4 **What happened**

events in order + details

5 **How I felt**

reactions woven in

6 **Reflection**

· *what it meant · what I learned*
· *questions I still have*
· *what I'll do next*

7 **[sign-off]** *Goodnight · More tomorrow · name*

My plan

BEFORE YOU WRITE

Who is reading?

Where will it appear?

Why are you writing?

HOW TO USE IT

The numbers show the order your reader meets each part.

Use the template to plan, not to copy. Adapt it to your reader, context and purpose.

Want more?

The full chapter in It's Alwrite! has the conventions, useful language, an annotated model and a checklist.